

**UNIVERSITY OF LOUISIANA AT LAFAYETTE STUDENT UNION
FEES & CHARGES**

Individuals and groups will be charged appropriate fees for facility use according to the following categories:

Off Campus – All non-University groups: Advanced tickets only. No advertising to public, private party.

Student Organizations with admission – Campus organizations and Departments with Admission Charged.

Students, Faculty & Staff personal Use – Private events.

ROOM	Lecture	Tables & Chairs	Off Campus	Student Organizations with admission 75% discount	Students, Faculty, Staff Personal Use 50% discount
Ballroom***	600	500	\$800	\$200	\$400
Cypress	60	40	\$150	\$37.50	\$75
Theatre	300	n/a	\$500	\$125	\$250
Café de Lafayette		120	\$400	\$100	\$200
Forum	100	N/A	\$150	\$37.50	\$75
Art Gallery	50	35	\$175	\$43.75	\$87.50
Sidelines	N/A	100	\$500	\$125	\$250
Acadian	80	60	\$150	\$37.50	\$75
Evangeline***	100	60	\$200	\$50	\$100
Derrick	70	50	\$150	\$37.50	\$75
Bastille***	120	70	\$200	\$50	\$100
Lagniappe	60	50	\$150	\$37.50	\$75
River*	N/A	18	\$200	\$50	\$100
Bayou*	N/A	18	\$200	\$50	\$100
Teche*	N/A	20	\$250	\$62.50	\$125
Pelican*	N/A	16	\$150	\$37.50	\$75
Guillory**			\$500	\$125	\$250

*Preset conference rooms

**Only available during semester breaks

***Smart Room

ADDITIONAL CHARGES:

SECURITY – The determination of security needs will be assessed by the requesting agency in conjunction with the UL Lafayette Police Department and the requesting agency will be obligated to pay for security service actually rendered. This means that when security is deemed necessary or required by the Student Union, University Police, or by the sponsoring organization, the organization shall pay applicable costs. Please be sure to record a name and phone number to be contacted regardless of whether or not security is being requested. Security rates are approximately \$25.00/man hour.

TECHNICAL ASSISTANCE -- When requested by sponsoring group or deemed necessary by the Student Union, the rate of \$10.00/man hour shall be paid by the organization. These services shall include but not be limited to sound, lighting, or video presentation technicians, for example. Prior to final booking of events, client shall consult with us regarding the compatibility and use of any proposed outside equipment! We will do everything possible to keep outside equipment safe and secure, however, the University, the Student Union & its staff are not responsible for equipment, supplies or materials brought in from or provided by outside sources.

SPECIAL SETUPS OR WEEKEND CLEANUPS -- When the sponsoring organization requests special setup or extra setup time is deemed necessary by the Student Union, besides any room rent, security or technical assistance assessments and charges, an additional overtime fee of \$200.00 shall be paid by organization.