

## **UNIVERSITY PROGRAM COUNCIL PRESIDENT JOB DESCRIPTION**

1. Will preside over all University Program Council.
2. Will preside over all Executive Committee meetings and report all decisions to the University Program Council.
3. Will evaluate all Student Union policies, programs, facilities, building operations, and services in conjunction with the Student Union Director, and present reports of such matters.
4. Will maintain a minimum of six (6) office hours per week.
5. Represent the Student Union to the campus community, its various organizations and departments.
6. Meet when necessary with the UL Lafayette administration on topics of concern to the Student Union.

\*\*Must have been a member of the University Program Council, a chairperson, or a member of a University Program Council committee.

### **BY-LAWS TAKEN FROM THE SGA CONSTITUTION**

All student members of the University Program Council shall be enrolled in at least six (6) credit hours for the fall and spring semesters of their term in office and maintain a 2.0 semester and overall average, and not be on disciplinary probation.

It is the duty of all University Program Council members to attend all University Program Council meetings.

**APPLICATIONS ARE DUE:  
FRIDAY, NOVEMBER 13<sup>TH</sup> BY  
12:00 P.M. IN THE UPC OFFICE  
ROOM 206 IN THE STUDENT UNION.  
PLEASE SUBMIT YOUR TRANSCRIPT.**



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4. Are you anticipating any official responsibilities in any campus organizations for the coming year? \_\_\_\_\_ If so, please name them and describe your responsibilities.

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5. Are you working to support your education? \_\_\_\_\_ If so, where are you employed?

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How many hours per week do you work? \_\_\_\_\_

What are your usual working hours? \_\_\_\_\_

Do you expect to continue working if you are selected for this position? \_\_\_\_\_

6. Do you anticipate being in summer school this summer? \_\_\_\_ If so, how many hours will you be carrying? \_\_\_\_\_ If not, where do you plan to live this summer?

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7. Please describe your ambitions for the Council (i.e., new ideas, etc.)

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8. What strengths can you offer to the Council and the student body?

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9. What do you feel will be your role as UPC President?

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10. Having read the attached job description, what is your understanding of the time and work commitment expected of a UPC President?

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I have filled out the above information as completely as possible, and I also assure that all of the above is true.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date